Pre-Law Advising Center

Contacting Pre-Law Advising Center

The Pre-Law Advising Center Office is located at UT Dallas in Founders 2.202 (Founders Building, 2nd floor). The UT Dallas Visitors page has maps and directions to campus. Business operating hours are 9:00 am to 5:00 pm, however the advisor's schedule is unpredictable due to classes, meetings and travel. For appointments, please call or email Ashley Coen.

The Pre-Law Advising Center mailing address is:
UT Dallas Pre-Law Advising Center
800 W. Campbell Road, FO 53
Richardson, Texas 75080

Pre-Law Advising Center Personnel

Dr. Barbara Kirby, JD
Director and Pre-Law Advisor
Barbara.kirby@utdallas.edu
972.883.6712
FO 2.202C

Dr. Kirby joined the Pre-Law Advising Center in February 2018. Dr. Kirby received her undergraduate degree in Political Science from the University of Texas at Dallas, and a Juris Doctor from Southern Methodist University. She practiced law for over 20 years, primarily as in-house counsel for the finance division of Xerox Corporation. After leaving the practice of law, Dr. Kirby obtained her PhD in Political Science from the University of Texas at Dallas, and spent two and a half years as Lecturer and Pre-Law Advisor at the University of North Texas. Dr. Kirby was the Director of Paralegal Studies at Texas Wesleyan University for eight years, where she taught a variety of courses and advised pre-law students through the M.D. Anderson Pre-Professional Program. Dr. Kirby has coached Mediation and Moot Court teams, and was the founder of the UTD Mock Trial team. She is currently the Treasurer of the Southwest Association of Pre-Law Advisors, and has access to a broad network of advisors and law school admissions personnel.

Dr. Kirby's mission as Pre-Law Advisor is to assist students throughout the law school admissions process, from early consideration of law as a career to the student's final decision about law school matriculation.

Ashley Coen
Administrative Assistant II
Ashley.Coen@utdallas.edu
972.883.4605
FO 2.202 – Front Desk

Ashley joined the Pre-Law Advising Center in February 2019. She has a history of working with pre-professional students in the higher education setting for a number of years. She manages the front desk, schedules appointments, and provides support services to students. She has a Bachelor’s of Science in Psychology and a Master’s of Arts in Counseling. Outside of work she enjoys travelling to the hill country, reading, and refinishing furniture.